

m e m o r a n d u m

Neighbourhoods



To:
LICENSING SERVICES

Date: 10 July 2026

Subject:

Premises Licence Application
Outdoor Event Space, Bassingthorpe Lane, Munsbrough, Rotherham

Contact:
Kirsty Leonard

Ref:
065552

Extension:
01709 255013

I write with reference to the above with additional information regarding our objection to the application.

Having reviewed the applicant's updated comments, Environmental Health notes that the applicant recognises the entitlement of neighbouring residents and businesses to enjoy their properties without unreasonable disturbance and has proposed a number of measures intended to minimise the potential for public nuisance.

The applicant has stated that:

- Music will be monitored throughout licensed events to ensure sound levels remain reasonable and proportionate.
- Speaker systems will be positioned and directed away from nearby residential properties wherever practicable.
- Event finishing times will be controlled in accordance with the Premises Licence.
- Patrons will be encouraged to leave the site quietly and respectfully.
- Stewards will monitor the site during events and during dispersal to discourage excessive noise and anti-social behaviour.
- Vehicle movements will be managed to reduce unnecessary engine idling, horn use and late-night disturbance.
- Dialogue will be maintained with nearby residents, with concerns responded to promptly.
- The objective is to provide a well-managed recreational venue whilst minimising impacts on neighbouring occupiers.

Whilst Environmental Health welcomes the proposed control measures, we consider that they remain largely aspirational and lack sufficient detail to provide confidence that events will be effectively managed and controlled in practice.

Furthermore, the proposed mitigation measures do not address the fundamental concerns associated with the suitability of the location itself. The application relates to a field accessed via a narrow road, with events proposed that may attract significant numbers of attendees. Noise sensitive receptors are 600m away, with no material barrier between themselves and the venue. In our view, this presents ongoing concerns regarding the prevention of public nuisance and the practical management of large-scale events.



Map of site, provided by applicant



Map to show Noise Sensitive Receptors – 608.24m away



Lane to venue, for ingress/egress

We are also aware of a proposal for a significant regeneration scheme that would give rise to a large housing development. If delivered, this is likely to bring noise sensitive receptors (2000 new homes) into even closer proximity with this proposed venue. Whilst we accept that this has not yet commenced, it is a significant part of local regeneration plans and therefore we wish to highlight it for the information of both the committee and the applicant. If this development goes ahead, Environmental Health will have a statutory duty to investigate any complaints of noise nuisance arising from the venue. Should a Statutory Nuisance be established, action may be taken in the form of an Abatement Notice and/or a review of the premises license.



Map of proposed housing development, venue location indicated by yellow arrow

We have also reviewed the additional representations submitted by South Yorkshire Police and agree with all proposed conditions, and would support their addition to the license, if approved.

In summary, Environmental Health have serious concerns regarding the prevention of public nuisance at the site, including noise control, and site infrastructure. It is our view that the location is not suitable for events of the size and nature requested in the application, therefore we would maintain our objection to the application.

Considerations

Should the Licensing Sub-Committee be minded to grant the application, Environmental Health requests that the following amendments and conditions be applied to the license, by imposition if necessary:

Amendments to hours of use

1. The provision of regulated entertainment from 11:00hrs - 22:00 hours.
2. No provision of late-night refreshment
3. The supply of alcohol from 11:00hrs-22:00hrs.
4. Opening hours ending at 23:00hrs to align with the above amendments to licensable activities,

Proposed Conditions

1. Events shall be limited to no more than 6 events per calendar year (12 days maximum), unless otherwise agreed with the Responsible Authorities. A maximum of one of these events may be a major music event (where music is the main focus), attracting up to a maximum of 2000 attendees. The remaining 5 events may be minor music events (where music is not the main focus) attracting up to a maximum of 500 attendees.
2. The licence holder shall provide detail on the number of attendees for events, and/or ticket sales associated with them, where this is requested by the Licensing Authority or one of the Responsible Authorities.
3. The licence holder shall notify the Licensing Authority of the appointed responsible person to coordinate noise issues no later than four weeks prior to each event. The Noise Coordinator shall liaise between all relevant parties, including the promoter, sound engineers, Licensing Authority and Community Protection Unit, on all matters relating to noise control before and during the event.
4. For all events where music is played, a noise propagation test shall be undertaken prior to the commencement of the event. The sound system shall be configured and operated as intended for the event. The noise source used for the test shall be similar in character to the music likely to be produced during the event. Officers from the Community Protection Unit shall be notified in advance of the test, invited to attend, and provided with the results, including details of any corrective action undertaken.
5. The licence holder shall comply with any request made by a representative of a Responsible Authority to reduce or re-mix sound emanating from the sound system or wider venue.
6. The licence holder shall ensure that a two-way communication network will be established between all those involved in noise control at any major music event.

7. The licence holder shall provide a minimum of seven days' written notice of any event to residents and other sensitive receptors within the agreed notification area. The notification shall include:
 - The name and date of the event.
 - The commencement and finishing times of the event, including likely rehearsal and sound check times where a noise impact is anticipated.
 - The telephone number of an information and customer services line operated by the licence holder/promoter throughout concerts, rehearsals and sound checks for the purpose of providing information and receiving complaints.
 - Details that all complaints received shall be recorded, with unresolved complaints retained for review.
 - Confirmation that information received through the complaint line shall be immediately relayed to those controlling sound levels to enable assessment and, where necessary, adjustment.
8. The licence holder shall create and maintain a complaints log, which shall be made available to any Responsible Authority upon request. The log shall include:
 - Name, address and contact details of the complainant;
 - Date and time of complaint;
 - Location of complaint;
 - Event to which the complaint relates;
 - Nature of the complaint;
 - Name of the person receiving the complaint;
 - Details of the response provided; and
 - Any action taken as a result.
9. The licence holder shall provide advance notification to the Licensing Authority and/or Fire Authority where any of the following special effects are proposed:
 - Dry ice machines and cryogenic fog;
 - Smoke machines and fog generators;
 - Foam cannons or snow machines;
 - Pyrotechnics, including fireworks;
 - Real flame effects;
 - Firearms;
 - Motor vehicles;
 - Strobe lighting;
 - Explosives or highly flammable substances;
 - Lasers (in accordance with HSG95 and BS EN 60825);
 - Safety arrangements relating to laser products.
10. An Event Management Plan (EMP) shall be submitted to and approved by the Licensing Authority no later than two months prior to any event each year, for circulation to the Responsible Authorities. The EMP shall be drafted in accordance with current Health & Safety regulations and event management guidance, including the recommendations laid out in the online 'Purple Guide' and HSG154- Managing Crowds Safely. Once approved, the EMP shall be implemented in full. The EMP shall include details of how the event will

be conducted. As a minimum, the EMP shall include an event risk assessment and provide specific details in the following areas:

- a) Site Layout Plan
- b) Fire Safety
- c) Major Incident Planning (Emergency planning)
- d) Crowd Management (including steward and security numbers and their roles)
- e) Management Structures
- f) Barriers and other temporary structures including stages and inflatables
- g) Electrical Installations and Lighting
- h) Food and Alcohol
- i) Water
- j) Amusements,
- k) Attractions and Promotional displays
- l) Sanitary Facilities
- m) Special Effects, Fireworks and Pyrotechnics
- n) Facilities for People with disabilities
- o) Medical, Ambulance and First Aid Management
- p) Safeguarding - including Lost Children's Policy
- q) Noise Management Plan
- r) Staff Training

11. A Traffic Management Plan (TMP) shall be submitted to and approved by the Licensing Authority no later than 28 days prior to any event each year, for circulation to the Responsible Authorities. This may be incorporated into the EMP. The TMP shall include details of the following:

- Professional traffic marshals
- Stewarded vehicle movements
- Controlled arrival and departure times
- Approved routes
- Assessment of congestion points
- Routes for deliveries and service vehicles
- Parking provisions
- Signage proposals.
- Diversion routes
- Traffic cones and barriers
- Dedicated emergency vehicle routes
- Traffic Manager details.
- Event Control arrangements.
- Contact details for key personnel.
- Reporting and escalation procedures.

12. The licence holder shall ensure that where appropriate, prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.

13. The licence holder shall ensure that patrons will be encouraged by staff to leave quietly and respect the interests of the occupiers of any nearby noise sensitive premises.

14. For all events, noise or vibration shall not emanate from the premises so as to cause a nuisance to nearby noise sensitive domestic properties.
15. The licence holder shall ensure that the promoter, sound system supplier and all sound engineers are informed of all sound control limits and that any instructions issued by the licence holder/promoter are implemented immediately.
16. For a Major Music Event, a separate Noise Management Plan (NMP) shall be submitted to the Licensing Authority and Community Protection Unit for written approval no later than 28 days prior to any major music event. Once approved, the licence holder shall comply with all measures contained within the approved NMP. The Noise Management Plan shall include, as a minimum:
- Timings for all regulated entertainment, performances, rehearsals and sound checks.
 - Details of noise control procedures, compliance monitoring and intervention arrangements for performances, rehearsals and sound checks.
 - Details of the public comments/complaints line, including how it will be advertised, how residents will be informed of the number, and how comments will be recorded and responded to.
 - Compliance reporting arrangements.
 - Complaint handling procedures and steps to resolve complaints.
 - Communication arrangements between all parties responsible for noise control.
17. For a Major Music Event, the MNL should not exceed 75dB(A) over a 15-minute period.
18. Monitoring will take place at locations agreed with the Community Protection Unit during major music events to ensure the Music Noise Levels (MNL) does not exceed the specified level for that event.
19. The licence holder shall ensure that where a Licensable activity takes place requiring the use of generators, the Premises Licence Holder or Nominated Representative shall:
- consider their position upon the premises regarding proximity to noise sensitive domestic properties and;
 - make a written risk assessment as to whether Silenced generators should be used.
20. The licence holder shall ensure that only businesses registered in accordance with the Food Safety and Hygiene (England) Regulations 2013 are permitted to provide food and drink at the premises.

If you require any further information, please do not hesitate to contact me.



Signature